



**Objective furniture advice.
Single-source project management.**

Furniture purchase, reuse and asset management decisions involve significant capital expenditures. Management Alternatives is a reliable resource and problem solver in an arena where complete, objective advice and analysis are hard to find.

As your brand-neutral agent, Management Alternatives delivers custom solutions to complex facility furniture and asset management issues. We develop strategies with you or your architect for selection and procurement of new furniture, fixtures and equipment. We consider all relevant issues in the buy versus reuse decision. If a new furniture purchase is right for you, we will work with your architect, designer or internal resources to develop specifications and solicit and analyze bids. We will also assist in contract negotiations.

As planners and advisors, Management Alternatives has extensive experience performing furniture feasibility studies that transcend simple bidding from furniture manufacturers. Our analysis includes functional requirements, life cycle costs related to future churn, existing furniture refurbishment potential and cost, teardown/move/reinstall logistics and schedule constraints.

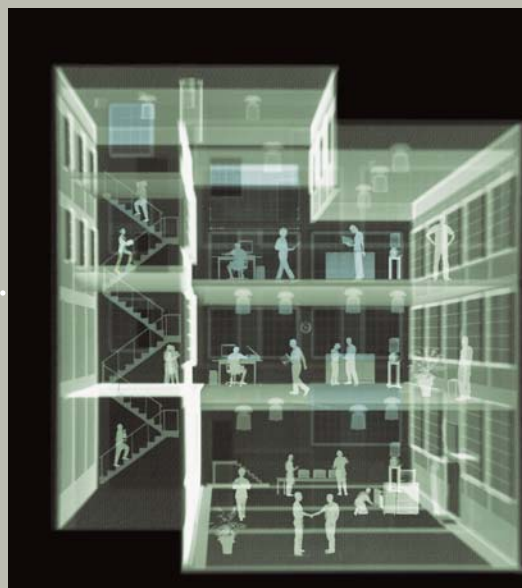
As your single-source resource, Management Alternatives will coordinate with your architect, dealers, installers, movers and surplus furniture brokers to execute your entire furniture project. We will manage your preferred vendors or make recommendations from our pre-qualified group of vendors. Because we procure a significant volume of furniture installation, refurbishment, warehousing and logistics services, we know the market rates and will secure competitive pricing. Management Alternatives will manage your project from start to punch list sign-off. We will even provide a Post-Move Welcome Desk and orientation handbook for employees in their new work environment.

Learn more about how we have helped law firms, laboratories, technical facilities, not-for-profit organizations, the Federal government and corporations of all sizes. Visit us online at <http://www.mgmt-alt.com> or contact us at (202) 842-4300 or sales@mgmt-alt.com.



Everything in its place.

What begins as a floor plan evolves into a workplace. Making the right furniture decisions is an important first step in making the workplace productive and functional. Whether you are purchasing new furniture, keeping old pieces, refinishing, selling or donating furniture, Management Alternatives can seamlessly integrate your furniture services needs into the overall project plan and strategy. We offer single-source responsibility and accountability. We provide cost-effective solutions.





Furniture Services

We are problem solvers.

Every day, Management Alternatives' project managers provide cost-effective solutions to facility furniture and asset management concerns. The configuration of those solutions is up to you.

We develop specifications for procurement and develop the bidder criteria and list. We analyze RFP responses and advise you on furniture selection. Management Alternatives negotiates contracts. We oversee delivery and installation. And we provide project management from project start to punch list completion and closeout. Choose what you need.

Our services may be commissioned as part of a turnkey project management package or you can select specific services to complement your existing resources. Whatever plan of action you require, we execute it on time and within budget.

Our Furniture Services include:

Inventory and Asset Tracking Database (ATD®)—Using our proprietary ATD®, we perform thorough inventories of office furniture and equipment to facilitate the evaluation of existing furniture reuse or as a part of our ongoing asset management services.

Existing Furniture Strategy and Selection—We will conduct cost-benefit analyses (weighing logistics issues and refurbishment and relocation costs) to develop a comprehensive strategy and a plan of action for the most cost-efficient reuse of existing furniture. We will prepare room layouts for the movers' use.

Surplus Furniture Disposition—Management Alternatives develops strategies for the disposition of surplus furnishings. We will develop RFPs for surplus vendors, manage the bidding process and coordinate the removal of surplus product from the existing space.

Visit us online at <http://www.mgmt-alt.com> or contact us at (202) 842-4300 or sales@mgmt-alt.com to learn more about how Management Alternatives can help you with:

- **Relocation Planning & Management**
- **Technical Systems**
- **Furniture Services**
- **Move Management Services**
- **Churn Management**
- **Orientation & Communications**